

**INFORMATION SHEET FOR EXCHANGE PARTNER UNIVERSITIES 2022-23**

<b>Full name of University</b>	University of Portsmouth (UoP)	
<b>ERASMUS+ code</b>	UK PORTSMO01	
<b>Postal Address</b>	Global Mobility Team, UoP Global, Nuffield Centre St. Michael's Road, Portsmouth, PO1 2ED, United Kingdom	
<b>Email addresses</b>	Erasmus+ partners and students: <a href="mailto:erasmus.incoming@port.ac.uk">erasmus.incoming@port.ac.uk</a> Non-Erasmus+ partners and students: <a href="mailto:studyabroad@port.ac.uk">studyabroad@port.ac.uk</a> Application enquiries: <a href="mailto:exchange-admissions@port.ac.uk">exchange-admissions@port.ac.uk</a>	
<b>Websites</b>	University's web address: <a href="http://www.port.ac.uk">http://www.port.ac.uk</a> Global Mobility website: <a href="https://www.port.ac.uk/study/exchanges-and-study-abroad">https://www.port.ac.uk/study/exchanges-and-study-abroad</a>	
<b>Academic Calendar</b>	<a href="https://www.port.ac.uk/about-us/key-dates">https://www.port.ac.uk/about-us/key-dates</a>	
	<b>International Orientation: 12 September 2022 to 18 September 2022</b> <b>Autumn term (Teaching Block 1) dates:</b> Start: 19 September 2022 End: 20 January 2023	<b>International Orientation: 18 January 2023 to 22 January 2023</b> <b>Spring term (Teaching Block 2) dates</b> Start: 23 January 2023 End: 23 June 2023
<b>Modules catalogue</b>	<a href="https://www.port.ac.uk/study/exchanges-and-study-abroad/choose-what-youll-study">https://www.port.ac.uk/study/exchanges-and-study-abroad/choose-what-youll-study</a>	
<b>Nominations and applications deadlines</b>	<b>Autumn term</b> Nomination deadline: 31 March Application deadline: 30 April	<b>Spring term</b> Nomination deadline: 30 September Application deadline: 31 October
<b>CONTACT DETAILS</b>		
<b>Global Mobility team</b>	<b>Joanna Paraskelidis,</b> Global Mobility Manager UoP Exchange incoming students: <a href="mailto:erasmus.incoming@port.ac.uk">erasmus.incoming@port.ac.uk</a> UoP Exchange outgoing students: <a href="mailto:erasmus.outgoing@port.ac.uk">erasmus.outgoing@port.ac.uk</a> Tel: +44 (0)23 9284 3515  <b>Dan Wightman,</b> Global Mobility Officer Staff mobility enquiries: <a href="mailto:erasmus.staff@port.ac.uk">erasmus.staff@port.ac.uk</a> Erasmus+ agreement enquiries: <a href="mailto:erasmus.agreements@port.ac.uk">erasmus.agreements@port.ac.uk</a> Non-Erasmus+ agreement enquiries: <a href="mailto:studyabroad@port.ac.uk">studyabroad@port.ac.uk</a> Tel: +44 (0)23 9284 3149	
<b>Office hours</b>	Monday – Friday from 10 – 3pm	

## APPLICATION PROCESS

<b>Information</b>	<p>This application process applies only to exchange students attending modules for one term or full year. PLEASE NOTE that students attending for thesis preparation/research project only, need to complete a different application form. Please contact <a href="mailto:exchange-admissions@port.ac.uk">exchange-admissions@port.ac.uk</a> to receive further guidance.</p> <p><b>The University of Portsmouth Exchange online application form <u>must</u> be used for Exchange student applications.</b></p> <p>It is strongly recommended students should apply at the earliest opportunity following nomination so they can also have the opportunity to apply for accommodation well ahead of the advertised accommodation deadline. Students need to receive an official acceptance from the University before being able to apply for accommodation.</p> <p><b>Please note that applications received after given deadline will not be accepted!</b></p>
<b>How to apply?</b>	<ol style="list-style-type: none"><li>1) <b><u>A link to access the Online Application form will be given in the Application Guide and sent separately to each nominated student</u></b></li><li>2) Student then completes the online application following the required steps</li><li>3) Student submits all supporting documents as a part of the Online Application form:<ul style="list-style-type: none"><li>▪ <b>Transcript of recent grades, in English</b>, obtained at the home university – stamped and signed</li><li>▪ <b>English language proficiency evidence</b> (please see Language Requirements below for more information)</li><li>▪ <b>Personal Statement</b></li><li>▪ <b>One academic reference</b> dated within the past two years</li><li>▪ <b>Copy of a valid passport</b></li></ul></li></ol> <p>It is important to click the button <b>SUBMIT</b>, as <b>applications left in DRAFT status will not be processed!</b></p> <ol style="list-style-type: none"><li>4) Once the application has been submitted and reviewed, the student will receive appropriate communication with regards to their application. The student is fully accepted for studies when an <b>Unconditional offer</b> has been issued.</li></ol>
<b>Learning Agreement for Studies</b>	<p>If not submitted during application stage, students are required to work on the <b>Learning Agreement for Studies</b> form at the earliest opportunity. The document must show all modules selected for the intended period of mobility. The Learning Agreement <b>must be signed by the student and home Academic Coordinator, and then submitted before the start of the mobility</b>. We advise students to submit the Learning Agreement for Studies as soon as possible to ensure module availability.</p>
<b>Visa</b>	<p>All students applying to study on an Exchange or Study Abroad Programme, need to apply for a correct visa to study in the UK, depending on the mobility duration:</p> <p><b>VISAS FOR 6 MONTHS OR LESS</b></p> <p>If the exchange programme lasts for 6 months or less, applicants will need to apply for visa from the '<a href="#">Standard Visitor for the purpose of study</a>' category. The 'Standard Visitor for the purpose of Study' visa can't be extended and applicants aren't permitted to work on this visa.</p> <p>Please check further information about this visa on our website: <a href="https://www.port.ac.uk/study/international-students/visa-advice/visas-for-exchange-and-study-abroad-students">https://www.port.ac.uk/study/international-students/visa-advice/visas-for-exchange-and-study-abroad-students</a>.</p> <p><b>VISAS FOR MORE THAN 6 MONTHS</b></p> <p>If the exchange programme lasts for more than 6 months, applicants will need to apply for a <a href="#">Student Route visa</a>. Applicants cannot switch to the Student Route visa in the UK if you have entered as a Standard Visitor. You must apply in your home country.</p> <p>A Student Route visa for an Exchange programme cannot be extended in the UK.</p> <p>Please check further information about this visa on our website: <a href="https://www.port.ac.uk/study/international-students/visa-advice/visas-for-exchange-and-study-abroad-students">https://www.port.ac.uk/study/international-students/visa-advice/visas-for-exchange-and-study-abroad-students</a>.</p> <p>For both types of visa some applicants may need to apply for an Academic Technology Approval Scheme (ATAS) certificate if your course and nationality require it.</p> <p>Please note that visa regulations can change at any point and students need to ensure they apply for the appropriate type of visa by visiting UK Government's website <a href="https://www.gov.uk/check-uk-visa">https://www.gov.uk/check-uk-visa</a>.</p> <p>For any queries about making a visa application please contact the International Student Advice team by emailing <a href="mailto:student-visa@port.ac.uk">student-visa@port.ac.uk</a></p>
<b>ATAS Check</b>	<p><b>Academic Technology Approval Scheme (ATAS)</b> – To study some of our courses in science and technology, applicants need to have clearance under the This will be requested depending on the modules selected to study. ATAS is a security check the UK Foreign and Commonwealth Office makes. Once successful, the applicant receives an ATAS Certificate, which is needed while applying for Student visa.</p> <p>For more information please visit our website: <a href="https://www.port.ac.uk/study/international-students/visa-advice/academic-tech-approval-scheme">https://www.port.ac.uk/study/international-students/visa-advice/academic-tech-approval-scheme</a></p>

## PRACTICAL INFORMATION

<b>Language Requirements</b>	Language of instruction: English <b>ALL APPLICANTS</b> must provide the English language proficiency at a minimum of IELTS band 6.0 with no component score below 5.5 or an approved equivalent - please see a full list of accepted English language tests on our website: <a href="https://www.port.ac.uk/study/international-students/english-language-requirements">https://www.port.ac.uk/study/international-students/english-language-requirements</a>
<b>International Orientation programme</b>	<b>The Orientation programme:</b> More information about the programme and what to do before you arrive can be found under the link: <a href="https://www.port.ac.uk/study/international-students/starting-at-portsmouth">https://www.port.ac.uk/study/international-students/starting-at-portsmouth</a>
<b>Facilities for disabilities</b>	<b>Additional Support and Disability Advice Centre (ASDAC)</b> ASDAC can provide advice and discuss support for any applicant who discloses a disability or additional learning need. For more information please visit the website: <a href="https://www.port.ac.uk/student-life/guidance-and-support/additional-support-and-disability-advice">https://www.port.ac.uk/student-life/guidance-and-support/additional-support-and-disability-advice</a>
<b>Healthcare and insurance</b>	For applicants applying for the UKVI Student Route for a visa duration of six months or more, they are required to pay the Immigration Health Surcharge (IHS) as a compulsory part of a visa application. This will give them access to NHS healthcare and the ability to register with a GP (doctor). For applicants applying for less than six months, and for a Standard Visitor visa for the purpose of study, they can still access medical care, but they will be required to pay for the service. Students may be able to register as a temporary patient with a GP surgery and may be able to access National Health Service (NHS) walk-in services. It is strongly recommended that all students obtain comprehensive travel and medical insurance with sickness cover before arriving in the UK to cover the period of stay. Helpful information about healthcare can be found on the UKCISA website <a href="http://www.ukcisa.org.uk">www.ukcisa.org.uk</a> . Visit <a href="http://www.port.ac.uk/firstweek">www.port.ac.uk/firstweek</a> for essential information before arrival in Portsmouth.
<b>Accommodation (Student Housing team)</b>	A room can be offered in halls for all students, applying for full year or autumn term, who accept their offer to the University of Portsmouth and meet any accommodation deadlines and other related requirements. Accommodation in halls of residence for spring term is dependent upon availability. Exchange students can apply for accommodation once an official acceptance email has been sent to the student. Therefore, it is strongly recommended that students complete their application form early, so there is adequate time for applying for accommodation and to meet relevant accommodation application deadlines. The Student Housing team will assist students in finding a place to live either in a Hall of Residence or a student house in the private sector. There is a variety of private accommodation in Portsmouth, with a range of price points. The Student Housing team provides support and guidance to students finding a suitable place. Accommodation applications are sent by email from the end of January 2022 onward to students who have firmly accepted an offer to study here for 2022/23. Places in halls of residence are allocated in order of receipt of the accommodation application in Student Housing. Applicants will be allocated to their highest available preference of accommodation, subject to availability. Students, who have received an official acceptance from university and applied for halls of residence, will be notified from April onward of the outcome of their application. If allocated to halls, a £250 deposit or advanced rent will be required within 2 weeks of receiving a room offer to secure the room (refundable, if cancelled by set deadline). Students who choose to live in student houses in the city, are given support and advice on finding private rented accommodation through secure online resources. Email: <a href="mailto:student.housing@port.ac.uk">student.housing@port.ac.uk</a> Website: <a href="https://www.port.ac.uk/student-life/accommodation/guaranteed-room-in-halls">https://www.port.ac.uk/student-life/accommodation/guaranteed-room-in-halls</a>