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Contact information INTERNATIONAL RELATIONS OFFICE

Institution
details

NAME OF THE INSTITUTION Universidad de Málaga (UMA)

ERASMUS CODE EMALAGA01

WEBSITE

www.uma.es

NAME OF THE INTERNATIONAL OFFICE

Servicio de Movilidad y Cooperación Internacional

International office

ADDRESS

Edificio Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29071 Campus de Teatinos MÁLAGA

OFFICE HOURS

9h-14h, from Monday to Friday (closed during Easter week, Christmas Holidays and August-Summer Holidays)

TELEPHONE

+34 952 131 111

WEBSITE

www.uma.es/relaciones-internacionales

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Non-EU exchange programmes

Convocatoria UMA America, Asia & Oceania

ISEP / PIMA / Lectureship Programme Virginia Escriche SENIOR COORDINATOR CONVOCATORIA UMA /ISEP/ PIMA +34 951 953 114 | vescriche@uma.es

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Transcript of records EVERY MOBILITY PROGRAMME

International projects ERASMUS+ Delia García COORDINATOR + 34 951 953 117 | digarcia@uma.es

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2 Academic Information

Language of instruction

UMA's language of instruction is Spanish. International students should have a minimum B1 level of Spanish to start their studies. Students whose level is lower than B1 usually experience difficulties finding appropriate courses and communicating effectively.

There are some courses offered in English, but highly demanded and limited to a certain number of exchange students per course. The current list of courses taught in English can be found here:

http://u.uma.es/bQm/



Academic calendar

Each faculty publishes its own calendar and timetables. It must be consulted in the specific website of the faculty: www.uma.es/centros-listado

1 ST SEMESTER	12/09/2022 - 17/02/2023
	STUDENTS ATTENDING THE SPANISH COURSE 01/09/2022 - 17/02/2023
2 ND SEMESTER	14/02/2023 - 07/07/2023 STUDENTS ATTENDING THE SPANISH COURSE 01/02/2023 – 07/07/2023
EXAMS	SM1 From last week January to middle February SM2 From last week May to first week July





Requirements and Restrictions

Each faculty reserves the right to restrict courses for exchange students with the intention of guaranteeing a better academic assistance and security to students.

ERASMUS+ STUDENTS

UMA only accepts Erasmus+ students from the field of study stipulated in the interinstitutional agreement.

Erasmus+ students are obliged to choose at least half of their courses in their main faculty or school where they have been nominated by their home university.

STUDY PROGRAMME

Please, find the Academic Offer and Programme of bachelor and master degrees here: http://u.uma.es/biv/

MASTER

Postgraduate students (Master and PhD) will be ONLY accepted if this option is included in the Bilateral Agreement. In this case, only master courses from the main faculty will be accepted.

http://www.uma.es/masteres-oficiales/

NON ERASMUS+ STUDENTS

Students must register for undergraduate level courses only and have to choose at least half of their courses in their main faculty or school where they have been nominated.

FACULTY RESTRICTIONS

- Medicine students cannot enroll in 6th year courses.
- TFG (Final degree dissertation) and TFM (final master dissertation) need approval from the coordinators of the dissertation at UMA.
- Practicum or practical courses need approval of the Practicum coordinator.
- Master courses need approval of the master coordinator.
- Health Sciences, Medicine and Fine Arts courses when none of these are the main faculty of the student, the approval of the coordinator of the correspondent faculty is required

COVID19 VACCINATION

With the intention of ensuring the security and health of all our students, the Faculty of Medicine and the Faculty of Health Sciences have decided to require the vaccination of all incoming students that would like to enrol in any course of these faculties. Therefore, these students must be vaccinated in their home countries before starting their period of study at UMA.

Nomination

Nomination procedure

Our Online Nomination Tool will be available for nominations after the 21st April 2022. The password of partner institutions is the same for every academic year:

https://www.uma.es/programa_movilidad/ nomination/

Nomination deadline for all mobility programmes

Full Year (FY) / Semester 1 (SM1): 01/06/2022 Semester 2 (SM2): 01/11/2022

Any nomination for our Faculty of Medicine, Health Science or Fine Arts for first semester, second semester or full year: 01/06/2022

Nominations for second semester after this deadline will not be accepted.

Application

Application form

Successfully nominated students will receive their login details for EMI - our online mobility platform for exchange students - by email on the following dates:

Full Year (FY) / Semester 1 (SM1): 08/06/2022 Semester 2 (SM2): 08/11/2022

Application deadline

Full Year (FY) / Semester 1 (SM1): 30/06/2022 Semester 2 (SM2): **30/11/2022**

Faculty of Medicine, Health Science or Fine Arts for first semester, second semester or full year: 30/06/2022.

Incoming mobility platform FOR STUDENTS

EMI (Espacio de Movilidad Internacional)

https://www.uma.es/ programa_movilidad/ incoming_pmovilidad/new/

Students must fill in the pre-enrollment form in EMI

Pre-enrollment

before arriving at UMA, selecting the courses they would like to attend at UMA. They must consult this procedure in our Welcome Guide.

Minimum credits permitted

ERASMUS+: **NON ERASMUS+:** 6 ECTS per semester 18 ECTS per semester

Maximum credits permitted

One semester: 36 ECTS Full year: 66 ECTS



Learning agreement ONLY ERAMUS+

Only Faculty Coordinators or academic coordinators at UMA are entitled to sign Learning Agreements.

Their contact details can be found here:

https://www.uma.es/relaciones-internacionales/cms/base/ver/base/ basecontent/105836/coordinadores-de-movilidad/

Enrollment

It is compulsory to formalize the enrollment virtually during the enrollment term – procedure and deadlines must be consulted in the Welcome Guide.

Transcript of records

Partner universities may download the Transcript of Records from our Nomination Tool. **Dates**:

SM1: After the 25th of March 2023 SM2 - FY: After the 25th of July 2023



3 Practical information for incoming students

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Certificate of arrival

It is an official document that shows the starting date at the Universidad de Málaga. Our own Certificate of Arrival will be signed and stamped by the International Relations Office in digital format. After receiving the confirmation of enrollment, this certificate will available for downloading in EMI on the section Arrival Certificate after selecting the arrival date.

If the exchange student requires the signature on the Arrival Certificate of the home institution, it must be submitted in the informative meeting, where it will be site onsite. The starting date of the study period will be the day of the informative meeting (read next section).



Informative meetings

A welcome meeting for exchange students takes place at the start of every semester in order to provide all relevant and useful information about the main administrative and academic procedures, as well as inform about support services and other activities offered to exchange students.

Primer semestre	1 st September 2022 - 11:00am (Spanish time) 15 th September 2022 - 11:00am (Spanish time)
Segundo semestre	1st February 2023 - 11:00am (Spanish time) 14th February 2023 - 11:00am (Spanish time)
	*The modality of the sessions will depend on the situation of the COVID pandemic.

If you are not able to attend any informative meeting:

You will be responsible of following the administrative instructions included in our Welcome Guide and reading all the informative emails from the International Relations Office.





Buddy programme

The Buddy Program aims to help exchange students to adapt to life studying and living in Malaga by putting them in contact with a local student. Your buddy can help you before and during your stay, give advice on how to get started at University (enrolment, virtual campus), how to get around campus and town, give you recommendations about cultural and leisure activities in Málaga, etc.

Email

internationalhub@uma.es

Website

https://www.uma.es/international-hub/info/129357/buddy-program/





Language Support INTERNATIONAL CENTRE FOR SPANISH (CIE)

The CIE organizes a voluntary Spanish course for Erasmus+ and international exchange students. They will contact directly international students by email in order to inform them about the enrollment procedure and requirements.

Adress	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel.+34951952738 - Fax+34951952742
Email	cie@uma.es
Website	Please, check the specific dates, registration fees, class hours and ECTS credits on the following link: http://www.uma.es/centrointernacionaldeespanol/





Accomodation

Students have to arrange their own accommodation, although UMA can assist them in finding accommodation through the following services:

Welcome to UMA	welcometouma@uma.es https://www.uma.es/international-hub/
Accommodation service	alojamiento@uma.es https://www.uma.es/alojamiento/cms/menu/otras/
ESN	info@esnmalaga.org http://esnmalaga.org/sections/accommodation
CIE	cie@uma.es http://www.uma.es/centrointernacionaldeespanol/



Living cost (estimate)

Accommodation	Single room in shared apartment: +300 €/month aprox. Residence (including meal): +800€-900€ month aprox.
Food	Menú on campus: 5 - 7 € aprox.
Transport	Student Bus Card: 27 €/month



Health insurance

European Students	European Insurance Card: https://ec.europa.eu/social/main.jsp?catId=559&langId=es https://ec.europa.eu/social/main.jsp?catId=653&langId=es	
Non European Students	Before arriving in Malaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country	
*Exception: UK students should bring a valid UK European Health Insurance Card or the new UK Global Health Insurance Card (GHIC) and they are not required to contract any additional health insurance.		

IMPORTANT:

Incoming students must inform themselves prior to arrival the conditions and procedures to follow in Malaga in order to receive medical attention.





Documentation FOR PRACTICAL COURSES

Medicine, Education and Health Sciences Students	Incoming students who will attend practical courses (for instance, practicum) at the Faculty of Medicine or Health Sciences must bring from home countries where they are nationals a Liability Insurance.
Students who will conduct practical courses with minors	Incoming students who will attend practical courses (for instance, practicum) with minors must bring from home countries where they are nationals (if they have dual citizenship of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.



Visa

Non-European Students (Non - European Programs) and Erasmus+ KA107	In order to help students from Non-European Programmes in their visa procedures, Original Acceptance Letter will be able for downloading by the home Coordinator once students are nominated. Depending on the visa obtained at the Spanish Embassy/Consulate in their home country, the student may need to attend to the Police Station within the month after their arrival. Students may inform themselves about the need of this procedure when they apply for the visa.
Non-European Students (Erasmus+ KA103)	All Erasmus+ students will be able to download the Letter of Acceptance after completing the Application form online. This Letter of Acceptance will serve for VISA applications.

IMPORTANT

Non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in their home countries prior to their arrival in Malaga.